

Lease Application

Date: _____, 20____

This document is an application for the lease of premises, including a residential dwelling, located at:

(the "Property") and shall, under no circumstances, be considered a lease agreement between the applicant and _____ or her/his/their/its authorized agents (collectively, the "Landlord"). Each prospective tenant 18 years of age or older should complete a separate application.

1. Proposed Lease Terms

Proposed Lease Start Date: _____
Proposed Rent: _____
Non-refundable Application Fee: _____

Proposed Lease End Date: _____
Reservation/Security Deposit: _____

2. Applicant Data

Applicant

Full Name: _____
Date of Birth: _____
Present address: _____
Home/Cell Phone: _____

SS#: _____
Driver's license: State _____ # _____
Work Phone: _____

Applicant's Present Employment

Present Employer Name: _____
Position: _____ Start Date : _____
Employer address: _____
Supervisor Name: _____ Supervisor Phone: _____
Monthly Income: _____

Applicant's Previous Employment

Previous Employer Name: _____
Position: _____ Start Date/End Date : _____
Employer address: _____
Supervisor Name: _____ Supervisor Phone: _____

Applicant's Present Landlord or Mortgage Company

Landlord/Mortgage Company Name: _____
Landlord/Mortgage Company Phone: _____ Current monthly rent/mortgage: _____

Other sources of income:

Amount: _____ Source: _____
Amount: _____ Source: _____

Other occupants:

Name: _____ Age: _____
Name: _____ Age: _____
Name: _____ Age: _____
Name: _____ Age: _____

Pets:

Breed: _____ Maximum Predicted Weight _____
Breed: _____ Maximum Predicted Weight _____
Breed: _____ Maximum Predicted Weight _____

Automobiles to be Parked on Property:

Make: _____ Model: _____ Year: _____
Make: _____ Model: _____ Year: _____
Make: _____ Model: _____ Year: _____
Make: _____ Model: _____ Year: _____

3. Has Applicant or any of the intended occupants listed above:

3.1 Ever been convicted of a felony? yes or no

3.2 Ever been required to register as a sex offender in any State? yes or no
If yes, which State(s)? _____

3.3 Ever been evicted? yes or no

3.4 Ever broken a lease? yes or no

References:

Name: _____ Phone #: _____
Name: _____ Phone #: _____
Name: _____ Phone #: _____

In Case of Emergency Contact:

Name: _____ Relationship: _____
Address: _____
Home/Cell Phone: _____ Work Phone: _____

4. Verification and Evaluation of Data Supplied by Applicant

4.1 The undersigned Applicant declares that all statements made in this application are true, correct and complete. The Applicant hereby authorizes the Landlord and Landlord's authorized agents to verify any information contained in this application, which verification may include, but is not limited to, a criminal background check, contacting one or more credit agencies in order to run a credit check, and/or contacting other individual's described in this application. The undersigned Applicant hereby authorizes any agency or individual contacted by Landlord to release to Landlord the information requested and described herein and releases and holds harmless any such party from any damages for providing such information in good faith. This authorization to verify data and conduct one or more credit and/or background checks shall continue through and after the expiration of any lease of the Property Applicant and Landlord may enter into and may be used to assist Landlord in the collection of amounts due and owing under said lease.

4.2 Applicant shall pay an application fee in the amount of US\$_____ to _____ in order to evaluate and process Applicant's application. This fee shall be nonrefundable, regardless of whether or not Applicant's application is approved or Landlord and Applicant enter into a lease agreement.

4.3 Applicant shall pay a refundable reservation deposit in the amount of US\$_____ (the "Deposit") to Landlord which shall be applied to any security deposit due under an agreement entered into by Applicant and Landlord for the lease of the Property, if applicable. This Deposit shall be refundable to Applicant only if Applicant's application is denied. If Applicant's application is approved but Applicant fails to enter into or consummate a lease agreement for the Property with Landlord, the Landlord shall be entitled to retain said Deposit as full liquidated damages, it being agreed by the parties that the actual damages for holding the Property off the market in favor of Applicant are impossible to calculate. Landlord's right to retain the Deposit is intended not as penalty, but as full liquidated damages pursuant to Official Code of Georgia Annotated, §13-6-7.

4.4 Failure of Applicant to provide thorough and accurate information in this application may result in a rejection of this application and may be grounds for termination of any lease Applicant and Landlord may enter into.

4.5 In the event Applicant's application is rejected or denied, Applicant may within 10 days of the denial request in writing an explanation for the denial, to which Landlord has 10 days to respond. Landlord shall not deny Applicant's application on the basis of race, color, sex, religion, handicap, familial status, or national origin of such person in accordance with applicable federal and state laws.

Signed and agreed to by Applicant:

➤ _____

Applicants Printed Name